

Simply Enchanting

Let us decorate for the day of your dreams

Wedding Checklist & Timeline for you to use to help plan for your special day!

Wedding Checklist and Timeline

6 – 18 Months before your Wedding

- Choose your wedding date and time. You may want to select more than one date just in case your first choice is already booked.
- Announce your engagement to your family and friends. Plan an engagement party if wanted.
- Select and reserve/book your wedding location venue/temple time.
- Choose a wedding Budget and keep a notebook to keep track and stay on budget
- Create a wedding party list: Bridesmaids. Groom to choose best man, groomsmen, ushers.
- Create a preliminary wedding guest list of family and friends.
- Start collecting information on wedding vendors, caterers, decorators, , florist, photographers, musicians or DJ's, cake, minister or wedding officiate and wedding consultant (If desired).
- Book your vendors
- Start a folder or wedding planner to keep your budget notebook, and place to collect all your vendor information.
- Decide which items the brides side will pay for and the grooms side will pay for.
- Reserve any rental equipment you'll need (chairs, tables, tents, etc.)
- Plan your honeymoon and check if you will need a passport, and any other details you need to be aware of and prepare early for your destination. (Give yourself plenty of time if you are in need of a passport.)
- Begin shopping for your Wedding dress, engagement ring, wedding rings, veil, shoes, jewelry, garter, groom's suit, groom's shoes.
- Reserve a hotel room, wedding night accommodations
- Attend a local bridal show to get idea's.
- Begin shopping for Bridesmaid dresses.

1 – 3 Months before Your Wedding

- Order your Announcements, invitations, thank-you cards, guest book, napkins and any other products you may need that will require printing and time.
- Photography, pictures needed for invitations, other engagement pictures. Videographer, bridal portraits, etc...

- Choose your living arrangements and home furnishings. Register at a local department store with the items you are looking to furnish your new house, apartment, etc...
- Schedule your appointments for your hair, makeup, nails for your wedding date. Schedule a trial date a few weeks before the wedding so you can have the exact look you want.
- Transportation for Wedding Day
- Legal requirements for your wedding. Find out what requirements are needed for obtaining a marriage license.
- Book any hotel rooms or accommodations for out-of-town guests
- Print out directions to the ceremony, reception, and any other wedding day luncheons or rehearsal dinners for your guests.
- Order tuxedos for the groomsmen
- Finalize all details with your caterer, decorator, bar.
- If needed meet with your officiate to go over ceremony details, wording and any wedding vow information you'd like them to be aware of.
- Purchase any luggage or other travel needs , clothing for your honeymoon.
- Mail your wedding invitations out 8-4 weeks prior to wedding date.

1 Month to 2 Weeks before your Wedding Day

- Submit any name change documents or forms needed. Change of address forms with the post office. Check on insurance information with your fiancé, check with employers to see what you need to do to get everything updated once you are married. (Car, home, medical, etc.)
- Purchase any gifts needed for your bridesmaids, flower girl, ring bearer.
- Schedule appointment with your dentist if you'd like your teeth whitened before your wedding.
- Pick up your marriage license
- Purchase any last minute items needed: guest book, toasting glasses, cake knife, ring pillow, etc..
- If needed, create a seating chart for the reception.
- Call your caterer with your final guest count.
- Create a wedding day timeline and print one out for you and all the wedding party. Include phone numbers, cell numbers for out-of-town guests in case they get lost.
- Speak with your wedding photographer and go over any details and photo opportunities you'd like them to make sure to capture on your special day.
- Call your florist and confirm your flower order, delivery time, etc...
- Contact any DJ's and finalize all wedding music last minute details.
- Get the wedding bands
- Schedule your final wedding dress fitting.

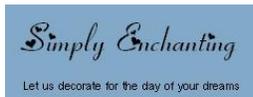
2 weeks prior to your wedding day

- Write out and finalize payment with all your wedding vendors.
- Pick up your wedding dress
- Pack for your honeymoon and confirm and print out all travel arrangements, information you'll need.

Wedding Day

- If you have time, wake up early and get some exercise in, even if it's just a short walk outdoors. This will calm any nerves and help energize you.
- Eat a good breakfast you'll need the energy for your big day.
- Follow your wedding day timeline you've already taken care of. It's your day, and you've already done all the planning, everything will work out wonderfully. Enjoy your special day!!!

Along with our own contact information, here is a list of other vendors we have worked with, to help you in your planning:



Simply Enchanting, LLC

Wedding Decoration & Linen Rentals

801-209-0214

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